

IELTS  
HELP



# HOW TO WRITE AN IELTS

TASK 1 REPORT  
(ACADEMIC MODULE)

HOW  
THE EXAMINER  
MARKS YOU  
*+10*  
MODELS

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# 1. WRITING CRITERIA EXPLAINED – HOW THE EXAMINER MARKS YOUR WRITING

This video explains how to understand and address the marking criteria in the IELTS Writing Task 2 test. In other words, it will help you make the examiner happy when he or she reads your essay.

I really hope you can understand the test better and how to get your highest score. Contact me if you want more help. I'm here to help 😊

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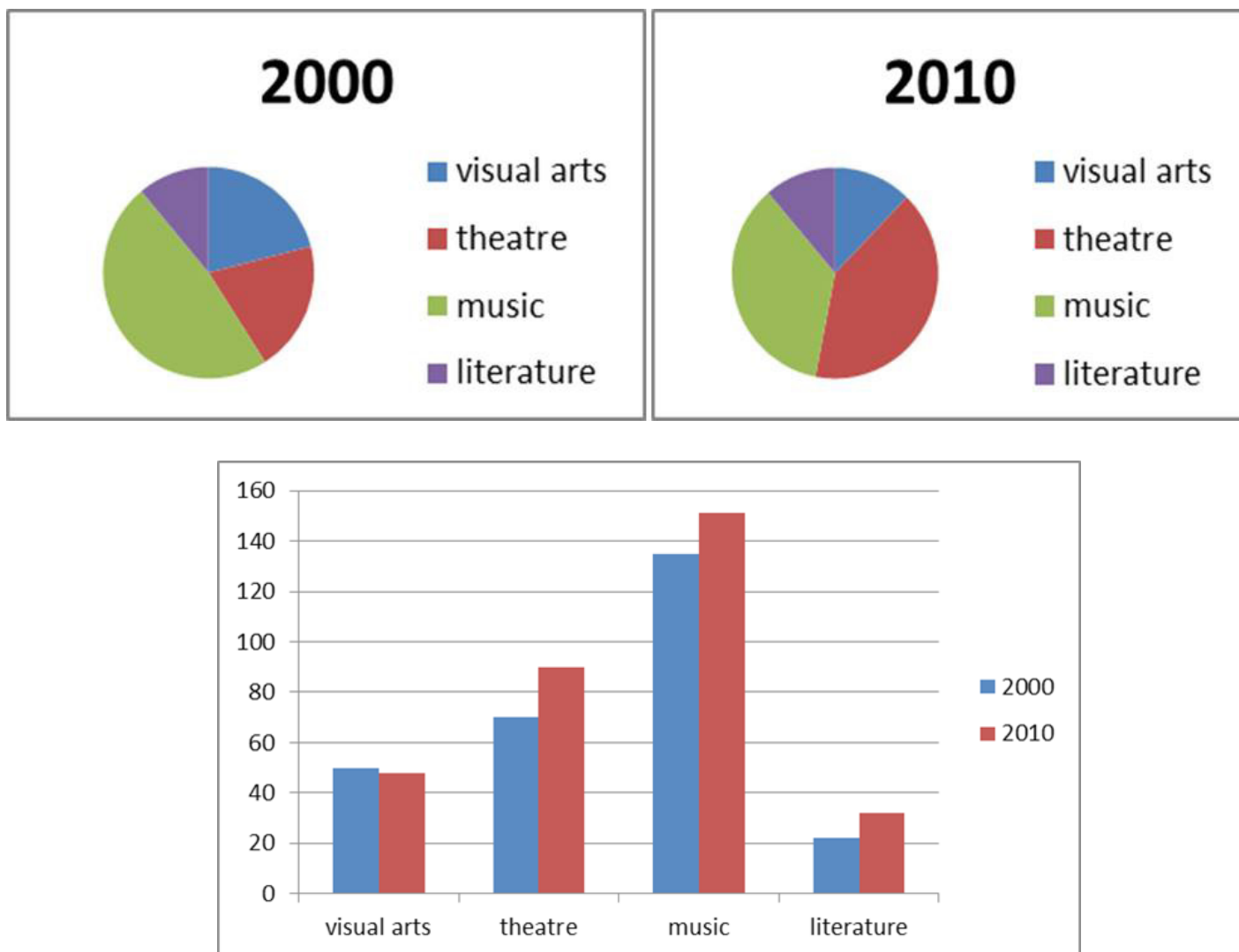
## 2. TASK 1 – 2 PIE CHARTS AND 1 BAR CHART

191 words

### THE TASK

The charts below show one government's spending on culture and education in 2000 and 2010, and the number of people participating in these events in the same years.

Summarise the information by selecting and reporting the main features, and make comparisons where relevant.



### ADVICE

1. You do not and should not try to describe everything. You have to select only the important features to report.
2. Show a variety of verb tenses, including past perfect in this text.

### EXAMPLES

- a. In 2000, music accounted for almost half of the arts spending. By 2010, this had changed to theatre receiving more money than the others, while music dropped to about one third of the arts budget.

- b. In 2000, just under a quarter of the arts budget was given to visual arts and literature received roughly a tenth. Ten years later, the money allocated to visual arts had dropped while literature was receiving about the same.

3. Use a variety of word forms.

**EXAMPLES**

\_\_\_\_\_ grew moderately OR \_\_\_\_\_ experienced moderate growth

\_\_\_\_\_ declined sharply OR \_\_\_\_\_ had a sharp decline

**Now watch the video – learn, and do your best. Ruth 😊**



### 3. TASK 1 – A LINE GRAPH ABOUT WINTER HEATING COSTS

151 words

#### THE TASK

The graph shows the winter heating costs according to heating fuel type from 2003 to 2011.

Summarise the information by selecting and reporting the main features, making comparisons where relevant.



#### ADVICE

1. The first paragraph is NOT an introduction – it is an OVERVIEW. So just try to tell your reader (the examiner) the purpose of the chart/graph and what it shows. One strategy is to ask yourself some questions so that you don't forget anything.

- Who is the graph about? – *older people*
- What does the graph say? – *cost of heating*
- What are the units of measurement? – *\$*
- How much change is there? – *green line – large increase, the other lines – hardly any change*
- How many different types are there? – *3 – gas, oil and electricity*
- When is the information from? – *2003-2011*
- Where is the information? – *DON'T KNOW*

You can read the overview when you watch the video.

2. Vary your verb tenses with the right time expressions. You will see how the student does this perfectly in the video.

**Now watch the video and write this text out to practise writing perfectly. Good luck! Ruth 😊**



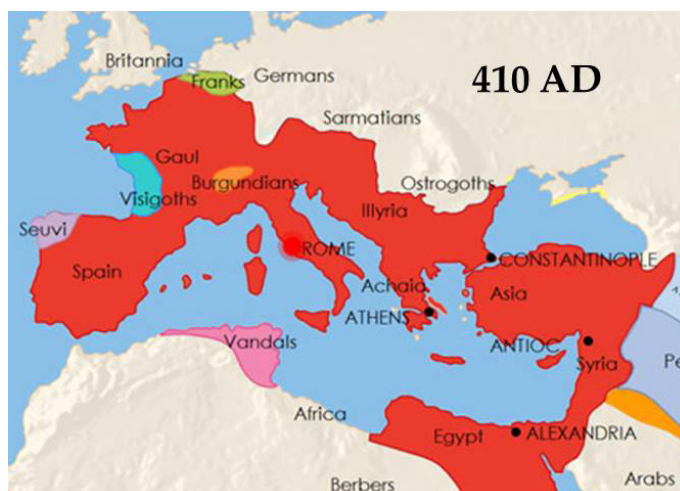
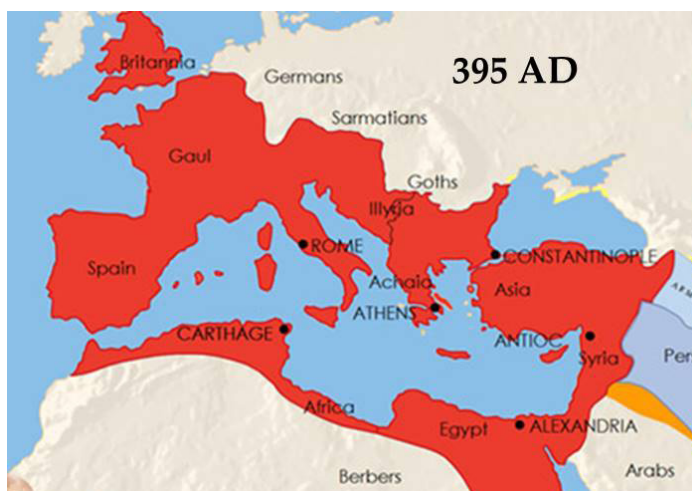
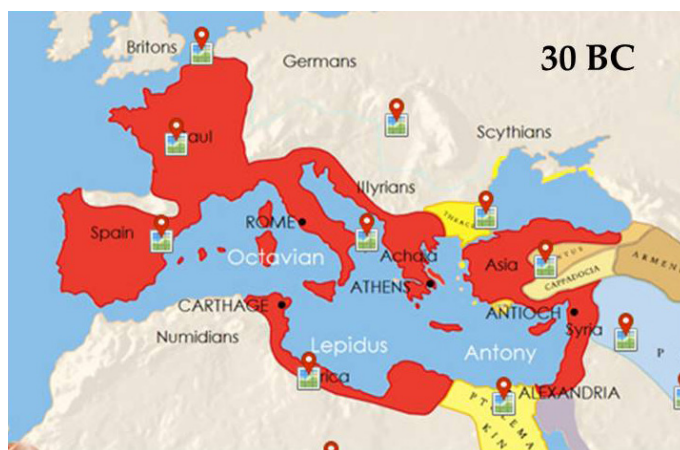
## 4. TASK 1: DESCRIBING CHANGES IN MAPS

183 words

### THE TASK

The maps show changes in the extent of the Roman Empire over several centuries.

Summarise the information by selecting the main features and making comparisons where relevant.



**In this video you will learn how to:**

- describe change over time
- use the right verbs and tenses for the past
- use the right prepositions of location

**Now watch the video carefully. This number of maps is unlikely to be in the real IELTS test so if you can do it, you will be very well prepared for the test and it might even seem EASY. Ruth 😊**





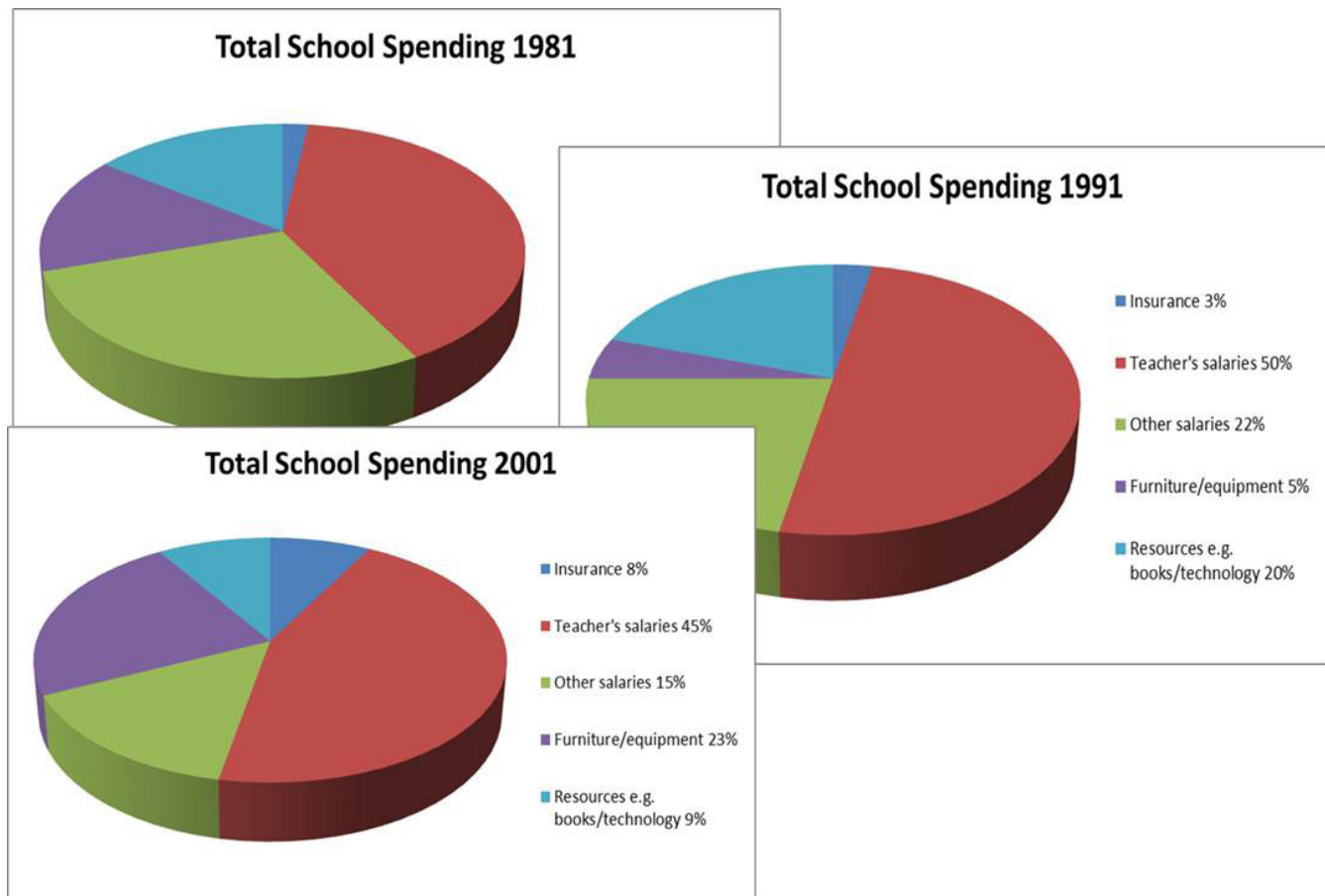
## 5. TASK 1 – 3 PIE CHARTS

196 words

### THE TASK

The three pie charts show the changes in annual spending by a particular UK school in 1981, 1991, and 2001.

Summarise the information by selecting and reporting the main features, and make comparisons where relevant.



### ADVICE

1. IELTS requires you to **SELECT** and **REPORT** – so you have to **CHOOSE** carefully what to report. And you have to **CHOOSE** carefully what to ignore and not include in your report. This video will give you a strategy to help you do this.
2. You will learn how to describe proportion.

#### **EXAMPLES**

- a. – takes up the majority of
- b. – account for the greatest proportion of
- c. – the third most important
- d. – the smallest expenditure item

3. And remember, in all IELTS Task 1 texts you must compare and contrast using words like

- While
- whereas
- However,
- In contrast,
- similar

**Now watch the video. Good luck. Ruth 😊**



## 6. TASK 1 - A BAR CHART AND A LINE GRAPH

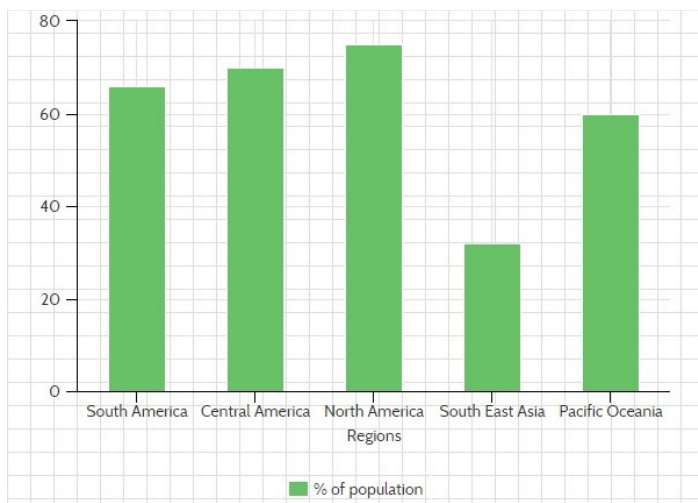
188 words

### THE TASK

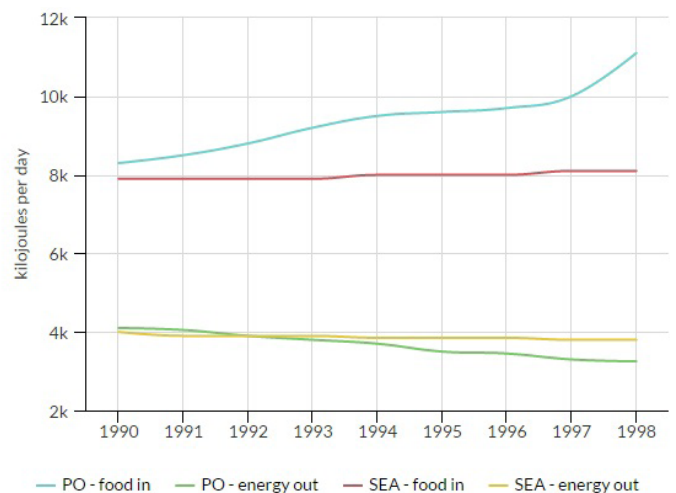
The graphs below give information about obesity in five regions, and food energy input and output in 2 of the regions over 10 years.

Summarise the information by selecting and reporting the main features, and make comparisons where relevant.

**Overweight or obese – 15 years or older**



**Food energy intake (food) and expenditure (energy/physical activity)**



### ADVICE

1. There is a lot of information to report so only choose what is significant and relevant to the purpose of the graph. What is the purpose?

- to show the level of obesity around the world and how the food intake relates to the energy out

So focus on this when you write.

2. In this video you will also learn how to use and vary comparatives and superlatives.

### EXAMPLES

- the highest amount of overweight people
- slightly lower
- not far behind
- the least number of overweight people
- the same level of intake

And other ways to compare ...

- a. – compare (as a verb)
  - b. – provide a comparison of (as a noun)
  - c. – In contrast, (a sentence adverb)
3. And think about the variety of expression and vocabulary – this data deals with food and obesity, so how many words and phrases do you know for this topic? Watch to find out.
4. You will learn how to combine adverbs and verbs.
5. And I will show you how to write with logical structure (how to make sense from paragraph to paragraph).

**Now watch the video carefully. I encourage you to write it out several times. Ruth 😊**



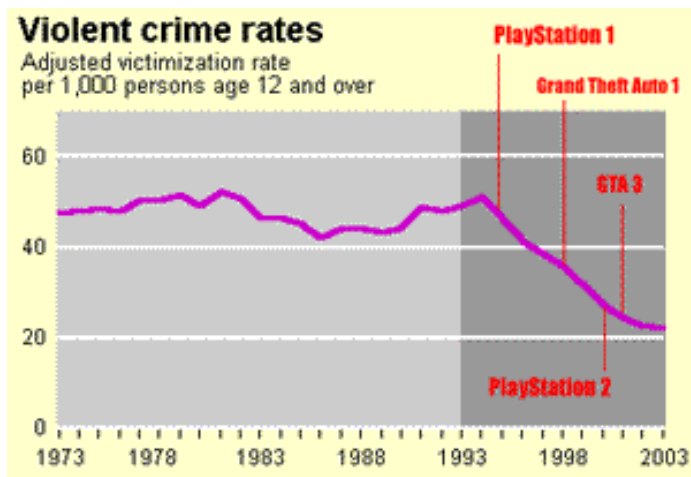
## 7.TASK 1 – A LINE GRAPH AND A BAR CHART

194 words

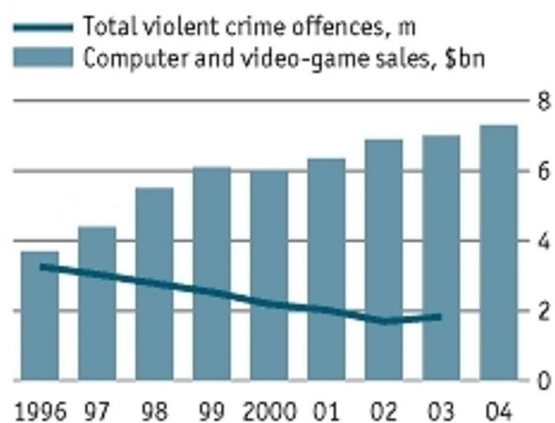
### THE TASK

The charts below provide information about violent crime rates and computer and video-game sales.

Summarise the information by selecting and reporting the main features, and make comparisons where relevant.



US:



### ADVICE

1. This text is a very high level and focuses on coherence and grammar. If you feel it is too hard for you, just speak out loud at the same time as you read to 'get the feel' of high level English.

**Now watch the video. Never try, never succeed! Ruth 😊**



## 8. TASK 1 – DESCRIBING A PROCESS ABOUT BRICK MANUFACTURING

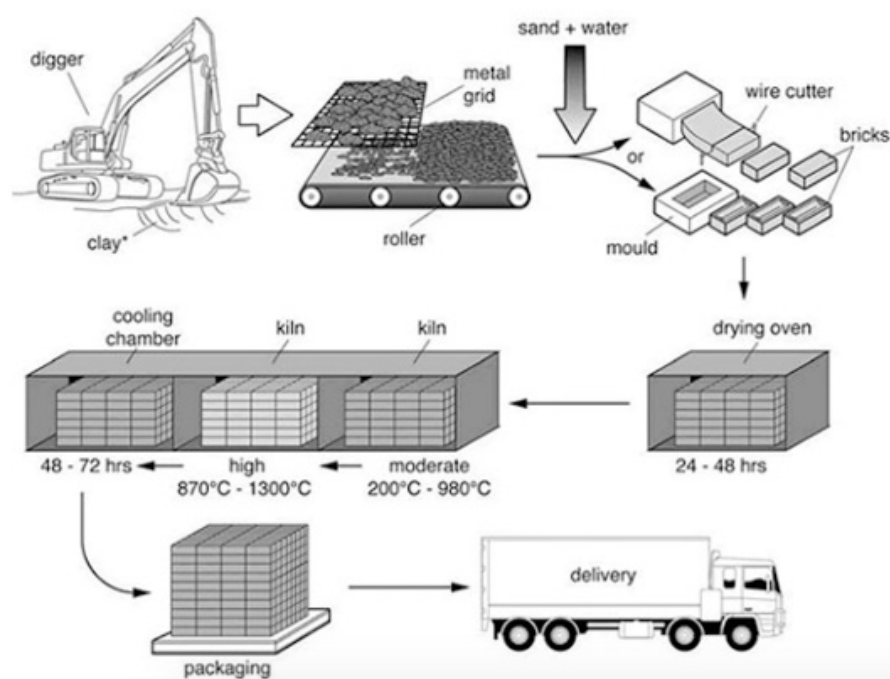
185 words

### THE TASK

The diagram illustrates the process used to manufacture bricks for the building industry.

Summarise the information by selecting and reporting the main features and make comparisons where relevant.

*The Brick Manufacturing Process*



### ADVICE

1. To write a good process description, you need to write with excellent PASSIVE voice.

#### EXAMPLES

- a. is dug out
- b. is stored
- c. are made
- d. to be delivered
- e. can be heated
- f. are cooled
- g. are sent
- h. ... and so on

2. And you need a variety of ways to sequence/order the different steps or stages in the process.

**EXAMPLES**

- a. after + SUBJECT + present perfect passive, SUBJECT ....
- b. At this point,
- c. Once it is + -ed/adj., SUBJECT ....
- d. Once sth has been + -ed, it is then ....

**You will learn all this and more with the topic  
of brick manufacturing. Good luck! Ruth 😊**



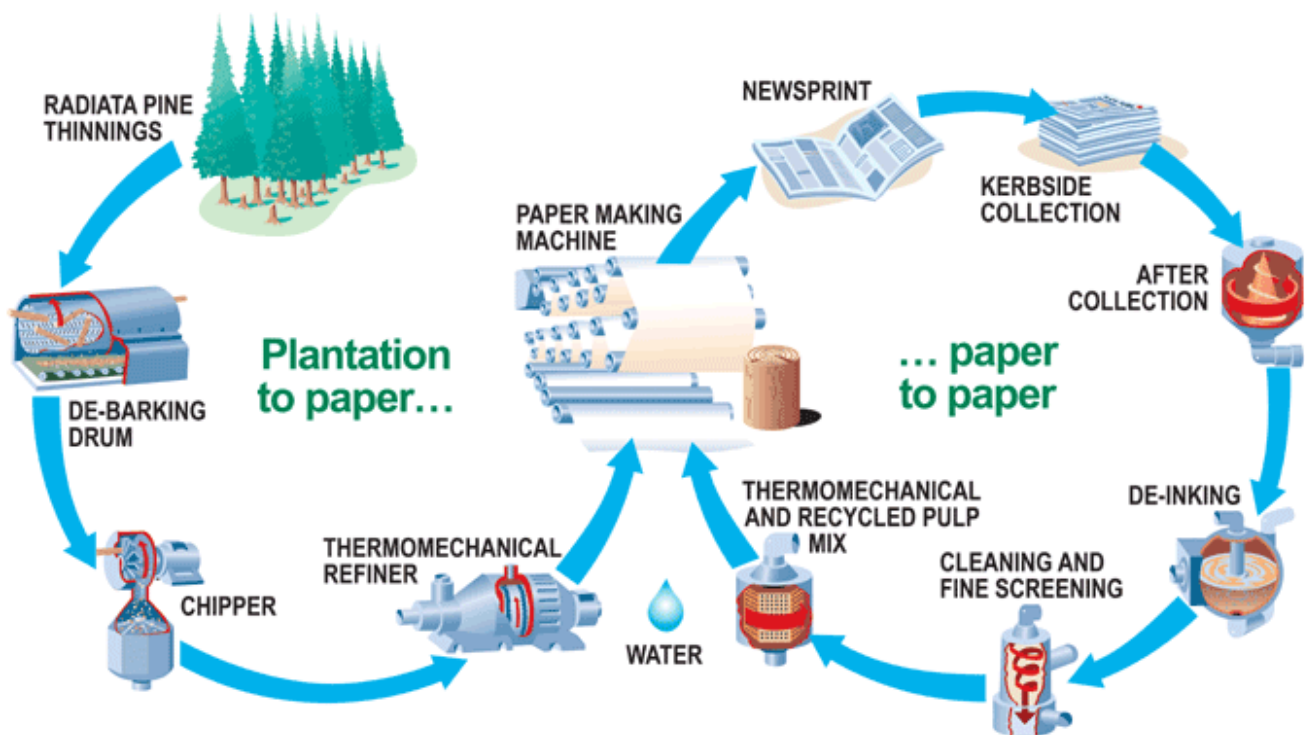
## 9. TASK 1 – DESCRIBING A PROCESS ABOUT PAPER RECYCLING

179 words

### THE TASK

The diagram explains the process of paper recycling.

Summarise the information for a university lecturer, explaining the significant features and processes. Write at least 150 words.



### ADVICE

1. Think about the process – can you divide the whole process into 2 clear parts? This should help you structure your text.
2. So, you will write an overview, then a paragraph about the first part, and another paragraph about the second part – 3 paragraphs in total.
3. And with process writing, you need excellent passive voice and a variety of linking words for sequencing.

**Now watch the video to see how all of this can be done with the topic of paper recycling. Do your best! Ruth 😊**





## 10. TASK 1 – A LINE GRAPH AND A TABLE

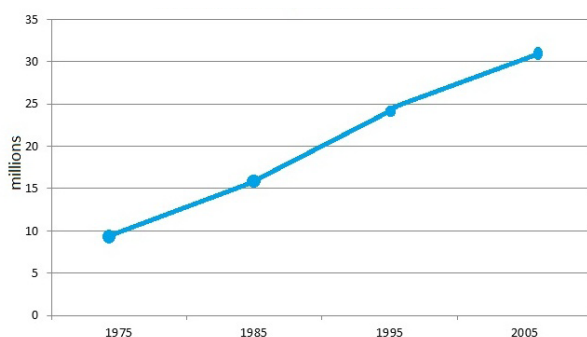
167 words

### THE TASK

The charts above show the number of visits to Australia, and where the visitors came from over a period of thirty years.

Summarise the information by selecting and reporting the main features where relevant.

*Visits to Australia by Overseas Residents*



*Number of Visitors (million)*

	1975	2005
SOUTH KOREA	2.9	9.1
JAPAN	3.2	12.0
CHINA	0.3	0.8
USA	0.4	1.1
BRITAIN	0.9	2.9
EUROPE	1.1	4.5
Total	8.8	30.4

### ADVICE

1. Writing the overview is simple – ask - WHAT IS THE PURPOSE OF THE DATA?

- IN THE LINE GRAPH?
- IN THE TABLE?

2. then think about the WH- questions

- who? where? when? and so on

3. Learn how to describe change over time.

#### EXAMPLES

a. 4 times higher in 2005

b. they still occupied the top spot 30 years later, reaching 30 million

4. And among other skills, learn how to have a good balance between main features and detail.

Enjoy watching the video. Ruth 😊



## 11. TASK 1 - A LINE GRAPH ABOUT THE VOLUME OF TRAFFIC

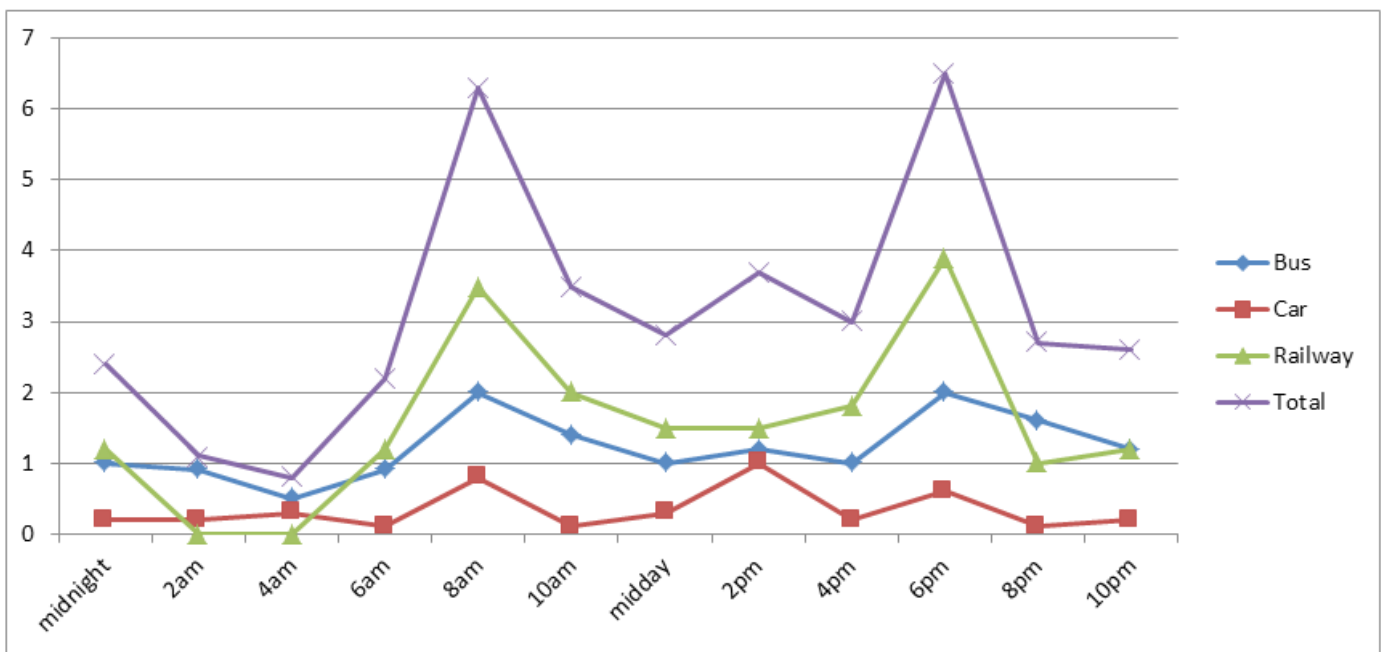
162 words

### THE TASK

The graph (below) shows the total number of people travelling within the Bronsonville area over a typical 24 hour period.

Summarise the information by selecting and reporting the main features, and make comparisons where relevant.

**Average Traffic Volumes in Bronsonville (in millions)**



### ADVICE

1. How to write an overview – use questions like:

- Where does the data come from? – *a town called Bronsonville*
- When was the data collected? – *in this example, over a 24 hour period*
- How many different items does the data deal with? – *in this example, 3 + the total*
- How are the data measured? – *in this example, in millions*

Then use your answers to write a short paragraph of one or two sentences.

2. How to structure your text into 3 paragraphs – after the overview, separate the main features from the detail.

**Now watch the video. Line graphs are quite common in the test. Good luck! Ruth 😊**

